

No:20271/DSE/Dte.Estt/A7/2022/23
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

Puducherry 15.07.2022

CIRCULAR

Sub: DSE-Dte. Estt- Service Particulars and APARs of Trained Graduate Teachers (TGT) for promotion to the post of Headmaster Gr. II under PwBD quota –Called for – Reg.

Ref: G.O. Ms. No:41 dated 24.06.2022 of Under Secretary to Government, Department of Personnel and Administrative Reforms(Personnel Wing), Puducherry.

In accordance with the Government order cited above, it is proposed to consider Trained Graduate Teachers with benchmark disabilities, having 4 years of regular service in TGT and possessing the Educational Qualification prescribed for the post i.e. B.A/B.SC.,/B.Com or equivalent degree with a degree in teaching of a recognized University or C.A.P. for promotion to the post of Headmaster Grade II.

2. Therefore, it is requested to furnish the Service Particulars in the Proforma enclosed and duly reported and reviewed APARs for the period (2016-21) along with certificate for PwBD **on or before 26.07.2022.**

//BY ORDER//

Encl: As Stated

F.P. Verbina Jayaraj
(F.P. VERBINA JAYARAJ)
DEPUTY DIRECTOR (ADMN.)

Copy to

1. The Joint Director (Secondary Education), Puducherry.
2. The Chief Educational Officer, Puducherry/Karaikal/ Mahe.
3. The Deputy Director of Education (Women), Puducherry.
4. The Deputy Director (Secondary Education), Karaikal.
5. The Delegate to DSE, Yanam.
6. The DPA, Computer Section- for hosting in the official web site.

PROFORMA

1. Name of the TGT : _____
2. Place of Working : _____
3. Subject : Tamil/Telugu/Malayalam/Arabic/Hindi/Sanskrit
Other Subject _____ (specify)
4. Seniority Number in TGT : _____
5. Date of Birth : _____
6. Date of Appointment as TGT : _____ Adhoc/Regular
7. Date of Regularisation in TGT : _____
8. Educational Qualification : Academic with subject:
(attested copy of certificate should be enclosed)
Professional: _____
9. Category of Disability with Percentage : _____
(attested copy of relevant certificate should be enclosed)
10. Category : General/OBC/SC
(If belongs to SC, a attested copy of caste certificate should be enclosed)
11. Whether disciplinary proceedings pending/Contemplated/undergoing any punishment? : _____
(Certificate to be furnished Separately)
12. Whether Under Suspension/ Break in Service : _____
13. Whether the official has filed the immovable property returns for the Current year in time : Yes/No
(If Yes, furnish the ref. No. with date. If No, specify reason)
14. Whether Integrity Certificate enclosed : Yes/No
15. Remarks, if any : _____

**SIGNATURE OF THE HEAD OF INSTITUTION
WITH SEAL**